

चौधरी महादेव प्रसाद महाविद्यालय

C. M. P. DEGREE COLLEGE

(A Constituent P.G. College, University of Allahabad)



ESTD: 1950

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Evaluation Report of Internal Committee

on

Academic & Administrative Audit(AAA)

&

Action Taken Report (ATR)

(2021-22)

Evaluative Report on ACADEMIC AND ADMINISTRATIVE AUDIT-2021-22	
Section-I: General Information	
1. Name of Institution	C.M.P. Degree College
2. Address of Institution	Mahatma Gandhi Marg, George Town, Prayagraj, U.P.
3. Year of Establishment	1950
4. Name of Principal	Prof. Ajay Prakash Khare
5. Name of IQAC Coordinator	Dr. Sarita Srivastava
6. Affiliating University	University of Allahabad
7. College Status	Constituent
8. UGC 2(f) 12 (b)	Yes
9. NAAC Grade with Cycle, Accreditation Year & CGPA	B, Cycle-2, 2016, CGPA- 2.75
10. AISHE	C-36480
11. Faculties	Arts, Commerce, Science & Law
12. Programmes Offered	Undergraduate, Postgraduate, Ph.D.
13. Date of Visit of AAA Committee	16/05/2022
14. Composition of Internal Academic and Administrative Audit (AAA) Committee:	
Convener	Dr. Mridula Tripathi
Members	1. Dr. Ruchika Chaudhary 2. Dr. Mahesh Maurya

Section II: Observations		
Academic Audit		
S.No.	Name of the Department	Remarks of the AAA team
1.	Ancient History	Encouraged to maintain proper attendance registers for UG, PG, and PhD students. Results records, stock registers, and faculty registers were deemed satisfactory. The timetable, stock registers, and activity registers met satisfactory standards.

2.	Botany	Satisfactory
3.	Chemistry	Satisfactory
4.	Commerce	Satisfactory
5.	Computer Science	Recommended ensuring accurate upkeep of records for students' activities and leave registers. Rest of the records met satisfactory standards.
6.	Defence Studies	Satisfactory
7.	Economics	It's advised to maintain the Library register, faculty achievement records, and departmental logs of teacher and student activities diligently. Meanwhile, the timetable, attendance, and stock records met satisfactory standards.
8.	Education	Satisfactory
9.	Geography	Recommended improvements entail ensuring proper labeling of registers, with specific emphasis on updating the leave register, stock registers, and PG result records.
10.	Hindi	The teacher's registers, leave records, and results met expectations, while new books were recommended for the departmental library, and the timetable was also deemed satisfactory.
11.	Law	Recommended ensuring the proper maintenance of student attendance registers and encouraging student engagement in departmental activities. Additionally, the remaining documents were well maintained and kept up-to-date.
12.	Mathematics	Recommended proper maintenance of faculty achievement records, attendance registers, and teachers' workloads. The remainder of the records were found to be satisfactory.
13.	Medieval History	Recommended to uphold precision in maintaining attendance records for UG and PG students, alongside updating the peon book and faculty achievements registers.
14.	Music	Satisfactory

15.	Philosophy	Recommended maintaining accurate records of student attendance, leave register, and teacher attendance. Additionally, the workload in the timetable and stock register was efficiently managed.
16.	Physics	The AAA team suggested updating the Stock register; however, the rest of the records were already maintained and updated.
17.	Political Science	Satisfactory
18.	Psychology	Satisfactory
19.	Sanskrit	Recommended maintaining records of leave, UG students' attendance, and the peon book. Remarkably, effective management was observed in handling the stock register, timetable, and records of teachers' achievements.
20.	Sociology	Advised to maintain records of the leave register and stock registers, while the remaining records were found to be satisfactory.
21.	Urdu	Satisfactory
22.	Zoology	Satisfactory
Administrative Audit		
1.	Principal Office	Satisfactory and well maintained.
2.	Proctor Office	The records, along with the security measures such as CCTV cameras, were all in satisfactory condition.
3.	Student Welfare Office	Satisfactory
4.	Library	The team recommended renovating the reading hall to create additional space.
5.	NSS & NCC	Satisfactory
6.	Canteen	The current functioning is satisfactory, yet there's a recommendation to prioritize maintaining cleanliness across the campus premises.

7.	Cycle Stand	Satisfactory
Section III: Overall Analysis based on Institutional Strengths, Weaknesses, Opportunities & Challenges (SWOC)		
Strengths: Robust Teaching-Learning Processes, Optimal faculty strength, Faculty Publications, Academic and research oriented work culture		
Weaknesses: Limited digitalisation of Library resources, Limited number of sponsored research projects, Insufficiency in construction and repair of laboratories in the science faculty and Inadequate infrastructure for Research and Development		
Opportunities: Introduction of new programmes, Implementation of Skill Development based Certificate courses, Establishment of Institute Innovation Cell at the College Level.		
Challenges: Increasing student intake, Providing Hostel accommodation for all outstation students especially female students, maintaining a requisite Student-Teacher ratio, and Facilitating placements for students.		
Section IV: Recommendation for Quality Enhancement of the College		
<ol style="list-style-type: none"> 1. Introduce Research Programme in Physics, Philosophy, Med. History 2. Establish hostels for Law students. 3. Maintenance of basic amenities in the college. 4. Construction/ renovation of laboratories. 5. Purchase of computers for offices. 6. Make campus vehicle and plastic free. 		

M. Tripathi
Convener,
AAA Committee

ATR

We have gone through the observations and recommendations in this report made by AAA committee for Quality Enhancement of the College. We agree to aforesaid observations and recommendations.


Dr. Sarita Srivastava
IQAC Co-ordinator



Prof. Ajay Prakash Khare
Principal
