

चौधरी महादेव प्रसाद महाविद्यालय

C. M. P. DEGREE COLLEGE

(A Constituent P.G. College, University of Allahabad)



ESTD: 1950

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Evaluation Report of Internal Committee

on

Academic & Administrative Audit(AAA)

&

Action Taken Report (ATR)

(2022-23)

Evaluative Report on ACADEMIC AND ADMINISTRATIVE AUDIT-2022-23	
Section-I: General Information	
1. Name of Institution	C.M.P. Degree College
2. Address of Institution	Mahatma Gandhi Marg, George Town, Prayagraj, U.P.
3. Year of Establishment	1950
4. Name of Principal	Prof. Ajay Prakash Khare
5. Name of IQAC Coordinator	Dr. Sarita Srivastava
6. Affiliating University	University of Allahabad
7. College Status	Constituent
8. UGC 2(f) 12 (b)	Yes
9. NAAC Grade with Cycle, Accreditation Year & CGPA	B, Cycle-2, 2016, CGPA- 2.75
10. AISHE	C-36480
11. Faculties	Arts, Commerce, Science& Law
12. Programmes Offered	Undergraduate, Postgraduate, Ph.D.
13. Date of Visit of AAA Committee	16/09/2022
14. Composition of Internal Academic and Administrative Audit (AAA) Committee:	
Convener	Dr. Rajat Kumar Srivastava
Members	Dr. Ranjana Tiwari (Co- convener) Dr. Mahesh Kumar Maurya Dr. Neeti Agrawal Saran Dr. Tushar Srivastava Dr. Raj Kumar Singh Dr. Ruchika Chaudhary Dr. Neha Pandey

Section II: Observations		
Academic Audit		
S.No.	Name of the Department	Remarks of the AAA team
1.	Ancient History	It's advised to uphold accurate attendance records for UG, PG, and PhD students. Additionally, the results, stock, and faculty

		registers were found to be satisfactory.
2.	Botany	Satisfactory
3.	Chemistry	Satisfactory
4.	Commerce	Satisfactory
5.	Computer Science	Encouraged proper maintenance of students' activity records and leave registers. Rest of the records were deemed satisfactory.
6.	Defence Studies	Recommended to update stock register. Rest of the documents were found satisfactory
7.	Education	Satisfactory
8.	Geography	It's recommended to ensure proper labelling of registers. Additionally, updating the leave register, stock registers, and PG result records is advised.
9.	Hindi	Suggested additions for the departmental library included new books, while the teacher registers, leave records, and results garnered positive feedback for their satisfactory performance. Similarly, the timetable was approved as satisfactory.
10.	Law	Encouraged proper upkeep of student attendance registers and active student involvement in departmental activities. The remaining documents were well maintained and updated.
11.	Mathematics	Encouraged maintaining accurate records of faculty achievements, attendance registers, and teachers' workloads. Notably, the remaining records were satisfactory in their current state.
12.	Medieval History	Recommended to uphold precision in maintaining attendance records for UG and PG students, alongside updating the peon book and faculty achievements registers. The timetable, stock registers, and activity logs were found to be satisfactory.
13.	Music	Recommend fostering greater student involvement in departmental activities.
14.	Philosophy	Encouraged proper maintenance of student attendance, leave registers, and teacher attendance records. Notably, the workload in managing the timetable and stock register was handled effectively.

15.	Physics	The AAA team recommended updating the Stock register, while the remaining records were already kept up-to-date and maintained.
16.	Political Science	Recommended maintaining records concerning teachers' leave, Ph.D. students' attendance, and the department's stock register. Moreover, the peon book, timetable, and student participation in departmental activities were deemed satisfactory.
17.	Psychology	Encouraged to maintain imprest money records, ensure proper labeling across all registers, including the Stock register. The Attendance registers, Teachers' records, and departmental activity logs were found to be satisfactory.
18.	Sanskrit	Encouraged to upkeep records of leave, UG students' attendance, and the peon book. Notably, the stock register, timetable, and records of teachers' achievements were effectively managed.
19.	Sociology	It's recommended to focus on maintaining records for the leave register and stock registers, while the rest of the records were met satisfactory standards.
20.	Urdu	Satisfactory
21.	Zoology	Encouraged updating both the stock register and the leave register, considering that the remaining documents were found to be satisfactory.
Administrative Audit		
1.	Principal Office	Satisfactory.
2.	Accounts Office	Satisfactory
3.	Proctor Office	The records, along with the security measures such as CCTV cameras, were all in satisfactory condition.
4.	Student Welfare Office	Satisfactory

5.	Library	The team suggested expanding the reading hall to provide more space for Ph.D. students and faculty.
6.	NSS & NCC	Satisfactory
7.	Canteen	The functioning is satisfactory. There's a suggestion to uphold cleanliness within the campus.
8.	Cycle Stand	Satisfactory
Section III: Overall Analysis based on Institutional Strengths, Weaknesses, Opportunities & Challenges (SWOC)		
Strengths: Faculty Publications showcasing academic rigor, Cultivated academic and research- oriented work culture, Robust Teaching-Learning Processes, and Optimal faculty strength.		
Weaknesses: Inadequate infrastructure for Research and Development, Limited digitalisation of Library resources.		
Opportunities: Integration of Skill Development based Certificate courses and Introduction of new programmes.		
Challenges: Maintaining an appropriate Student-Teacher ratio, facilitating student placements for better career opportunities, Increasing student intake.		
Section IV: Recommendation for Quality Enhancement of the College		
<ol style="list-style-type: none"> 1. Introduce more skill based and awareness programmes for students. 2. Conduct Faculty Development and Capacity Building Programmes for Teachers. 3. Introduce programmes like B.Sc. (Statistics), B.Sc. (Home Science), B.F.A., M.Sc. (Environmental Science), M.Sc./M.A.(Defence). 4. Renovation/construct the College Road in main campus as well as Law campus. 		


Convener,
AAA Committee

ATR

We have gone through the observations and recommendations in this report made by AAA committee for Quality Enhancement of the College. We agree to aforesaid observations and recommendations.


Dr. Sarita Srivastava
IQAC Coordinator




Prof. Ajay Prakash Khare
Principal

