

चौधरी महादेव प्रसाद महाविद्यालय
C. M. P. DEGREE COLLEGE
(A Constituent P.G. College, University of Allahabad)



ESTD: 1950

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Evaluation Report of Internal Committee

on

Academic & Administrative Audit (AAA)

&

Action Taken Report (ATR)

(2020-21)

Evaluative Report	
on	
ACADEMIC AND ADMINISTRATIVE AUDIT-2020-21	
Section-I: General Information	
1. Name of Institution	C.M.P. Degree College
2. Address of Institution	Mahatma Gandhi Marg, George Town, Prayagraj, U.P.
3. Year of Establishment	1950
4. Name of Principal	Dr. Brijesh Kumar
5. Name of IQAC Coordinator	Dr. Sarita Srivastava
6. Affiliating University	University of Allahabad
7. College Status	Constituent
8. UGC 2(f) 12 (b)	Yes
9. NAAC Grade with Cycle, Accreditation Year & CGPA	B, Cycle-2, 2016, CGPA- 2.75
10. AISHE	C-36480
11. Faculties	Arts, Commerce, Science & Law
12. Programmes Offered	Undergraduate, Postgraduate, Ph.D.
13. Date of Visit of AAA Committee	07/12/2021
14. Composition of Internal Academic and Administrative Audit (AAA) Committee:	
Convener	Dr. Mridula Tripathi
Members	1. Dr. Ruchika Chaudhary 2. Dr. Mahesh Maurya

Section II: Observations		
Academic Audit		
S.No.	Name of the Department	Remarks of the AAA team
1.	Hindi	Most of the components i.e., Students Attendance registers, leave records, results were found satisfactory. Time tables for online/offline classes were also found satisfactory.

2.	Philosophy	The Department was suggested to maintain records of Leave register properly. Time table and stock register were found satisfactory.
3.	Geography	All the registers were properly labelled. Leave register, stock registers and PG result records were found satisfactory.
4.	Political Science	The Department was suggested to maintain records relating to leave of teachers, attendance of Ph.D. students and stock register of the department. Peon book, time table and student's participation in the departmental activities were found satisfactory.
5.	Ancient History	Advised to update Results records, stock registers, extracurricular activities records etc. Museum of the department was found well Labelled/organized. Departmental Library was also properly maintained.
6.	Medieval History	Suggested to update the peon book and faculty achievements registers. The timetable, stock registers and activity registers were found satisfactory.
7.	Economics	Suggested to maintain Library register, faculty achievement and departmental teacher and students' activities records properly. Timetable, attendance, and stock records were found satisfactory.
8.	Psychology	Suggested to maintain records of imprest money, labelling of all registers, Stock register etc. Attendance registers, Teachers' records and departmental activities records were found satisfactory.
9.	Urdu	The timetable and activity registers were found well maintained/updated. Alumni records register was also found satisfactory.
10.	Music	Stock register, leave record registers were found satisfactory. The department motivates students for more participation in

		the departmental activities and in related activities outside the college.
11.	Sanskrit	Records of leave, peon book, time table, teachers' achievements records were properly maintained.
12.	Education	All the record registers i.e., time table, peon book, extra-curricular activities were well updated.
13.	Sociology	Most of the record registers were found satisfactory.
14.	Mathematics	Suggested to maintain faculty achievement records, attendance registers and work load of teachers' properly. Rest of the records were found satisfactory.
15.	Computer Science	Satisfactory
16.	Physics	Suggested to update Stock register, rest of the records were maintained and updated.
17.	Chemistry	Satisfactory
18.	Botany	Satisfactory
19.	Zoology	The stock register, leave register, peon book, and Alumni records register were all found to be up to date. The remaining documents were also deemed satisfactory.
20.	Defence Studies	Satisfactory
21.	Law	Suggested for proper maintenance of registers of students' departmental activities. Rest of the documents were well maintained and updated.
22.	Commerce	Satisfactory
Administrative Audit		
1.	Principal Office	Satisfactory and well maintained.
2.	Proctor Office	All the records and security measures including CCTV cameras were found satisfactory.
3.	Student Welfare Office	Satisfactory

4.	Library	The team proposed the idea of expanding the reading hall for renovation purposes, in order to create more space.
5.	NSS & NCC	Satisfactory
6.	Canteen	Canteen was not running most of the time keeping in view the Covid situation.
7.	Cycle Stand	Satisfactory
Section III: Overall Analysis based on Institutional Strengths, Weaknesses, Opportunities & Challenges (SWOC)		
Strengths: Robust Teaching – Learning Processes, Optimum faculty strength, Research Publications, Academic and research-oriented work culture		
Weaknesses: Limited space for reading rooms, Insufficiency of construction and repair of laboratories in science faculty and Inadequate infrastructure for Research and Development, Fewer number of Alumni activities and interaction		
Opportunities: Implementation of new programs, the introduction of certificate courses focused on skill development, and the incorporation of an Institute Innovation Cell at the college level.		
Challenges: To make available Hostel accommodation for all outstation students especially female students, Maintenance of requisite Student-Teacher ratio, Placements for students.		
Section IV: Recommendation for Quality Enhancement of the College		
<ol style="list-style-type: none"> 1. Hostel for Girl students. 2. Initiation of more vocational and skill development programmes. 3. Renovation and painting of the College building. 4. Construction of new science Labs. 5. Dedicated Generator facility for Science Labs. 6. Purchase of new computers of labs. 7. Expansion of Reading room for students. 		

Mttripathi
Convener,
AAA Committee

ATR

We have gone through the observations and recommendations in this report made by AAA committee for Quality Enhancement of the College. We agree to aforesaid observations and recommendations.

Sarita Srivastava
Dr. Sarita Srivastava
IQAC Co-ordinator


Brijesh Kumar
Dr. Brijesh Kumar
Principal
