



चौधरी महादेव प्रसाद महाविद्यालय
C. M. P. DEGREE COLLEGE
(A Constituent P.G. College, University of Allahabad)
Under the Strengthening Component of DBT Star College Scheme
Website: www.cmpcollege.ac.in



ICT POLICY

Preamble

Information and Communication Technology (ICT) broadly refers to technological tools and services that handle and communicate information. ICT is widely used in our everyday life and its need is ever-growing in the education, particularly in teaching and learning due to its ability to enhance the quality of education, increase in the access to educational resources, and improve communication between educators and learners in an educational institution.

C. M. P. Degree College (refer as the “College” in the policy document) provides ICT resources and services to support the educational, research and administrative activities of the institution in order to enhance the access, efficiency, equity, quality, productivity, and inclusion. Therefore, the college has articulated a well-defined policy for the use of all ICT resources, tools and services at the institution.

Scope

The ICT Policy of the C. M. P. Degree College adheres to the United Nations Sustainable Development Goal-4 (SDG-4) with the vision to “Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all”.

The policy governs the usage of ICT resources and services from an end user’s perspective. The policy is applicable to all individuals/ users/ students /teaching/Non-teaching staffs who use the ICT resources and services of the College.

Objectives

The objective of this policy is to ensure proper access to and usage of C. M. P. Degree College’s ICT resources and prevent their misuse by the users. The use of the resources and services provided by the College implies the user’s agreement to be governed by this policy.

The key objectives of the policy are;

- To maintain, secure and ensure legal and appropriate use of ICT infrastructure established by the College on the campus.
- To establish college-wide strategies and responsibilities for protecting the confidentiality, integrity, and availability of the information assets (i.e., data, information system, network devices, intellectual property rights (IPR), etc.) that are accessed, created, managed and/or controlled by the College.
- To build ICT enabled lifelong learning process/pathways.



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- To expand access to educational opportunities as well as to advance inclusion and promote equity.
- To enhance the relevance of quality education.
- To strengthen education and Learning Management System (LMS).
- To facilitate training/workshop for teaching/non-teaching staff and students.
- To mobilize technology solutions to support off-campus/distance teaching and learning to ensure continuity of education in case of any unprecedented event/pandemic situation like COVID-19.
- To provide access to Open Educational Resources (OER) to the students and researchers and to foster digital inclusion.

Roles and Responsibilities

The following roles and responsibilities are envisaged from each entity respectively.

- The College shall implement appropriate controls to ensure compliance with this policy by their users. ICT Cell shall be the primary implementing agency and shall provide necessary support in this regard.
- ICT Cell shall ensure resolution of all incidents related to the security aspects of this policy by their users. Implementing agency itself or through the outsourced agency or service provider shall provide the requisite support in this regard.
- ICT Cell shall ensure the use of ICT resources for those activities that are consistent with the academic, research and public service mission of the University and are not “Prohibited Activities”.
- ICT Cell shall ensure that all users shall comply to and abide by existing national, state and other applicable laws such as IT Act 2000, copyright laws IPR and any amendments/revisions in it.
- ICT Cell shall provide access to college website, Library website, Journal website, CMP Live (online Class portal), Online Admission Portal, Learning Management System (LMS), Webmail as well as use of scholarly and/or work-related tools, including access to the certain computer systems, servers, software and databases and the internet. ICT Cell may also restrict any access to any user to such services with the permission of the Competent Authority of the C.M.P. Degree College (Principal of the College).
- ICT Cell shall strive to ensure that the users of the C.M.P. Degree College shall not install any network/security device on the network without consultation with the ICT Cell.
- The competent authority of C.M.P. Degree College shall ensure proper dissemination of this policy.

Privacy and Security



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- All users of the College's ICT resources are expected to honour the privacy and personal rights of others.
- It is forbidden and illegal for users to access or copy another user's email, data, programs, or other files without authorization and approval of the Competent Authority.
- While the College does not generally monitor or limit content of information transmitted on the campus wide WIFI/LAN, it reserves the right to access and review such information under certain conditions after due approval of the competent authority.
- Notwithstanding anything in the above clause, the disclosure of logs relating to or contained in any ICT Resource, to Law Enforcement agencies and other organizations by the ICT Cell shall be done as per the IT Act 2000 and other applicable laws.

User Compliance

When an individual uses College's ICT resources and services, and accepts any computing accounts issued by college, it means that the individual agrees to comply with this and all other computing related policies. It is the responsibility of the individual to keep oneself up-to-date on changes in the ICT policy of the College and adapt to those changes as necessary from time to time.

Access to the services

ICT Cell of the College provides access to the following resources and services as per the usage guidelines and steps to access given in the particular resources and services;

- **College website** <https://cmpcollege.ac.in/>
- **Library website** <https://library.cmpcollege.ac.in/>
- **Research Communications Journal Website**
<https://research-communications.cmpcollege.ac.in/>
- **Admission Portal (Online Admission service)**
<https://cmpadmission.cmpcollege.ac.in/>
- **CMP Live (Online Class Portal)** <https://liveclass.cmpcollege.ac.in/>
- **Learning Management System** <https://lms.cmpcollege.ac.in/>
- **CMP Webmail (institutional Email service)** <https://mail.cmpcollege.ac.in/>
- **Social Media Page Access**
 1. Facebook Page of C.M.P. Degree College
<https://www.facebook.com/cmpdcollege>
 2. Twitter Handle of the College (may start as per the necessity)
 3. YouTube Channel (may start as per the requirements)



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Conclusion

C.M.P. Degree College has acknowledged the need for ICT training and education in the college and the improvement of the education system. The deployment of ICT into education will result in the creation of new possibilities for learners and teachers to engage in new ways of information acquisition and analysis. Consequently, ICT will enhance access to education and improve the quality of education delivery on equitable basis.

The College is, therefore, committed to a comprehensive policy for development and usage of ICT resources and services to build inclusive, open and resilient learning systems and thereby transforming the education system and improving the lives of people at large.

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